

Policy Number:

Insured Name:

ARCHITECTS AND ENGINEERS PROFESSIONAL LIABILITY INSURANCE POLICY

IMPORTANT NOTICE

(Claim Expenses are Within the Limit of Liability)

THIS IS A CLAIMS MADE POLICY. EXCEPT AS OTHERWISE PROVIDED HEREIN, THIS POLICY COVERS ONLY CLAIMS FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD OR ANY EXTENDED REPORTING PERIOD AND ARE THE RESULT OF WRONGFUL ACTS COMMITTED ON OR AFTER THE RETROACTIVE DATE BUT BEFORE THE END OF THE POLICY PERIOD.

THE LIMIT OF LIABILITY AVAILABLE TO PAY DAMAGES WILL BE REDUCED AND MAY BE EXHAUSTED BY THE PAYMENT OF CLAIM EXPENSES. PLEASE READ THE POLICY CAREFULLY.

TERMS THAT APPEAR IN **BOLDFACE** TYPE HAVE SPECIAL MEANING, PLEASE REFER TO SECTION II. OF THIS POLICY.

- I. **INSURING AGREEMENTS**
- II. **DEFINITIONS**
- III. **COVERAGE EXTENSIONS**
- IV. **EXCLUSIONS**
- V. **DEFENSE AND SETTLEMENT OF CLAIMS**
- VI. **WHERE AND WHEN POLICY APPLIES**
- VII. **LIMIT AND RETENTION**
- VIII. **CONDITIONS**

In consideration of payment of the Premium and in reliance on all statements made and information provided to the **Insurer**, including but not limited to the statements contained in or provided with the **Application** that is made a part of this Policy, and subject to all terms and conditions of this Policy, the **Insurer** agrees with the **Insured** as follows:

I. **INSURING AGREEMENTS**

The **Insurer** will pay on behalf of the **Insured** all **Damages** and **Claim Expenses** in excess of the Retention and up to the applicable Limit of Liability specified in Item 5. of the Declarations that any **Insured**, in the performance of **Professional Services**, becomes legally obligated to pay because of **Claims** first made during the **Policy Period** or any **Extended Reporting Period** and resulting from a **Wrongful Act**.

II. **DEFINITIONS**

Some **Boldfaced** words may be defined in other parts of the Policy.

- A. **Wrongful Act** means the following actual or alleged conduct by an **Insured**, or by any person or organization for which an **Insured** is legally liable, and which results from the performance of **Professional Services** for others:

1. a negligent act, error or omission;
 2. false arrest, detention or imprisonment;
 3. malicious prosecution;
 4. the wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of premises that a person occupies, committed by or on behalf of its owner, landlord, or lessor;
 5. oral or written publication of material that slanders, libels or defames a person or organization or disparages the goods, products or services of a person or organization;
 6. oral or written publication or material that violates a person's right of privacy; or
 7. misappropriation of name or likeness.
- B. **Related Wrongful Acts** means **Wrongful Acts** that are the same, related or continuous, or **Wrongful Acts** that arise from a common nucleus of facts. **Claims** can allege **Related Wrongful Acts** regardless of whether such **Claims** involve the same or different claimants, **Insured** or legal causes of action.
- C. **Application** means the signed application for the Policy including any attachments and other materials submitted in conjunction with the signed **Application**. The **Application** shall be maintained by the **Insurer** and shall be deemed a part of this Policy as if physically attached. If this Policy is a renewal or replacement of a previous policy or policies issued by the **Insurer**, all signed applications and other materials that were attached to and became a part of these previous policies shall be considered as part of the **Application** for this Policy.
- D. **Bodily Injury** means physical injury, sickness, disease or death, as well as mental anguish, mental injury, shock or fright resulting in or from physical injury, sickness, disease or death.
- E. **Claim** means any written demand received by the **Insured** for **Damages** or for non-monetary relief based on any actual or alleged **Wrongful Act**.
- F. **Claim Expenses** means expenses incurred by the **Insurer** in the investigation, adjustment, negotiation, arbitration, mediation, settlement and defense of **Claims**.
1. **Claim Expenses** include:
 - a. expenses the **Insurer** incurs, other than salary, wages or expenses of the regular employees of the **Insurer**;
 - b. reasonable and necessary fees charged by attorneys selected or pre-approved by the **Insurer** to defend an **Insured**;
 - c. the cost of appeal bonds or bonds to release attachments, but only for bond amounts within the applicable Limit of Liability. The **Insurer** will not apply for or furnish these bonds; and
 - d. reasonable and necessary expenses incurred by an **Insured** at the request of the **Insurer**.
 2. **Claim Expenses** do not include:
 - a. loss of earnings or profit by any **Insured** except those expenses as described in Section III.C.; or

b. salaries, wages, fees, or other compensation payable to any **Insured**.

G. **Damages** means:

1. amounts which an **Insured** is legally obligated to pay as a result of a covered judgment, award or settlement;
2. costs charged against an **Insured** in any suit defended by the **Insurer** unless such costs are assessed as a sanction for the delay or misconduct in the litigation process by an **Insured**;
3. pre-judgment interest and post-judgment interest assessed before the **Insurer** has paid, offered to pay or deposited in court the part of the judgment that is covered by this Policy and that is within the applicable Limit of Liability; and
4. punitive, exemplary or multiple damages, where insurable by law.
5. **Damages** do not include:
 - a. taxes, criminal or civil fines or penalties imposed by law;
 - b. the cost of correcting, performing or re-performing **Professional Services**; or
 - c. any amounts deemed uninsurable by the law pursuant to which this policy is construed.

H. **Extended Reporting Period** means that period described in Section VI.B.4. of the policy.

I. **Individual Insured** means:

1. any past, present or future partner, director, officer, member, board member or employee of the **Named Insured**, but only for acts within the scope of their duties for the **Named Insured**; and
2. any independent contractor of the **Named Insured**, but only for **Professional Services** performed on behalf of and at the direction of the **Named Insured**.

J. **Insured** refers individually and collectively to:

1. **Named Insured(s)**;
2. **Individual Insured(s)**;
3. **Predecessor Firm**; and
4. a **Joint Venture** in which the **Named Insured** participates as a joint venturer pursuant to a written joint venture agreement, but only with respect to the liability imposed on the **Named Insured** for its participation in such **Joint Venture** and only with respect to **Wrongful Acts** committed or allegedly committed by the **Named Insured**. This definition does not extend coverage and no coverage will be provided for **Damages** or **Claim Expenses** to the **Joint Venture** itself or any other entity or individual that is part of the **Joint Venture**.

K. **Insurer** refers to the **Insurer** named on the Declarations.

L. **Joint Venture** means a business endeavor, confirmed in a written agreement, between the **Named Insured** and one or more entities or individuals in which the participation of the **Named Insured** is the performance of **Professional Services**.

M. **Named Insured** means:

1. the person(s) or entity(ies) specified in Item 1. of the Declarations; and
2. any entity which is created or acquired during the **Policy Period** and which after the creation or acquisition is wholly-owned by a **Named Insured**; however, such entity only has coverage under this Policy:
 - a. for **Professional Services** performed on or after the date of creation or acquisition of the new entity;
 - b. if the **Named Insured** advises the **Insurer** within sixty (60) days of the creation or acquisition and provides information as requested by the **Insurer** for evaluation;
 - c. if the **Named Insured** pays any additional Premium the **Insurer** assesses as a result of the change; and
 - d. if the **Insurer** issues an endorsement to include the newly created or acquired entity.

N. **Policy Period** means the period of time specified in Item 2. of the Declarations or a shorter period resulting from cancellation of the Policy.

O. **Predecessor Firm** means any design firm that prior to the Effective Date set forth in Item 2. **Policy Period** of the Declarations has undergone dissolution and more than 50% of the assets and liabilities of the firm have been assigned, acquired or transferred to the **Named Insured**.

P. **Professional Services** means performance of services for others as an architect, engineer, construction manager, golf course designer, interior designer, land surveyor, landscape architect, LEED accredited professional, scientist, or technical consultant.

Q. **Property Damage** means:

1. physical injury to tangible property including all resulting loss of use of that property; or
2. loss of use of property that is not physically injured.

R. **Retroactive Date** means the date specified in Item 3. of the Declarations.

S. **Principal Insured** means owner or sole proprietor, partner, director, officer, member, board member, risk manager or general counsel of the **Named Insured**.

III. **COVERAGE EXTENSIONS**

A. Estates, Heirs, and Legal Representatives

In the event of the death or incapacity of an **Individual Insured**, or the bankruptcy of an **Insured**, any **Claim** made against any of the heirs, executors, administrators, trustees in bankruptcy, assignees and legal representatives of any **Insured**, based upon actual or alleged **Wrongful Acts** of such **Insured**, shall be deemed to be a **Claim** against such **Insured** for the purposes of this Policy.

B. Spousal and Domestic Partner Liability

If a **Claim** is asserted against the lawful spouse or a person qualifying as a domestic partner under the provisions of any applicable federal, state or local law of any **Individual Insured** solely as a result of:

1. the status of the spouse as spouse of any **Individual Insured**; or

2. the ownership interest of the spouse or domestic partner in property, which the claimant seeks as recovery for actual or alleged **Wrongful Acts** of any **Individual Insured**.

Then, such **Claim** shall be deemed a **Claim** against the **Individual Insured** for the purpose of this Policy; provided, however, that, subject to all of the terms, conditions, limitations, restrictions and exclusions of the Policy, coverage shall only apply to **Claims** for actual or alleged **Wrongful Acts** of the **Insured** and no coverage will be provided for any **Claim** for any actual or alleged **Wrongful Acts** of the spouse or domestic partner.

C. Supplemental Payments

The **Insurer** will pay:

1. Reasonable expenses incurred by the **Insured**, including loss of wages, if the **Insured** is required by the **Insurer** to attend arbitration proceedings or trial in the defense of a covered **Claim**.

Such payments made by the **Insurer** are subject to the following:

- a. the maximum reimbursement for such expenses shall not exceed \$500 per day for each **Insured** who attends such proceedings at the request of the **Insurer**;
 - b. the maximum total liability of the **Insurer** for such reimbursement shall not exceed \$25,000 per **Claim** regardless of the number of **Insured** who attend such proceedings at the request of the **Insurer**;
 - c. such payments shall be part of and shall reduce the available Limit of Liability; and
 - d. the Retention amount applicable to each **Claim** including **Claim Expenses** shall not apply to the payments made by the **Insurer** pursuant to this provision of this Policy.
2. Reasonable and necessary fees, costs and expenses incurred by an **Insured** to investigate, defend or appeal any formal administrative, disciplinary or regulatory proceeding that charges an **Insured** with professional misconduct in the performance of **Professional Services**, provided such proceeding is first commenced during the **Policy Period** and is brought against an **Insured** by a disciplinary or regulatory official, board or agency through the filing of a notice of charges, formal investigative order, service of summons or similar document.

Such payments made by the **Insurer** shall not include fines, penalties or sanctions assessed against any **Insured**; or salaries, wages, fees, or other compensation payable to any **Insured**; and are subject to the following:

- a. the maximum reimbursement for such expenses shall not exceed \$25,000 for each proceeding;
- b. the maximum total liability of the **Insurer** for such reimbursement shall not exceed \$50,000 for all such proceedings; **and**
- c. the Retention amount applicable to each **Claim** including **Claim Expenses** shall not apply to the payments made by the **Insurer** pursuant to this provision of this Policy.

IV. EXCLUSIONS

- A. The **Insurer** is not obligated to pay **Damages** or **Claim Expenses** or defend **Claims** arising out of actual or alleged:

1. **Professional Services** for which the **Insured** are covered, under any professional liability policy issued for a specific project or projects. This exclusion applies even if **Damages** or **Claim Expenses** are not covered in whole or in part by that policy for any reason, including, but, not limited to:
 - a. an exclusion; or
 - b. a reduction or exhaustion of the limit of liability under such policy.
 2. unlawful discrimination, harassment or retaliation including that based upon race, creed, color, religion, national origin, age, disability, sex, marital status or sexual orientation;
 3. gain, profit or advantage to which an **Insured** is not legally entitled;
 4. dishonest, fraudulent, criminal or malicious act, error or omission or any intentional or knowing violation of any law, statute, ordinance, rule or regulation by an **Insured**, provided, however, this exclusion shall not apply:
 - a. to **Claim Expenses** or the duty of the **Insurer** to defend any such **Claim** until there is a judgment against, binding arbitration against, adverse admission by, finding of fact against, or pleas of *nolo contendere* or no contest by the **Insured**, at which time the **Insured** shall reimburse the **Insurer** for any **Claim Expenses** paid by the **Insurer**; and
 - b. to any **Individual Insured** who did not commit, participate or have knowledge of such conduct or violation.
 5. breach of contract; however this will not exclude coverage for **Claims** alleging negligent performance of **Professional Services**;
 6. liability assumed under any contract or agreement, but this exclusion does not apply to liability an **Insured** would have in the absence of such contract or agreement;
 7. breach of warranty or guarantee but this exclusion does not apply to liability an **Insured** would have in the absence of such warranty or guarantee;
 8. cost to repair or replace faulty workmanship in any construction, erection, fabrication, installation, assembly, manufacture or remediation performed by the **Insured**, including any materials, parts or equipment furnished in connection therewith;
 9. design, manufacture, sale, supply or distribution of any goods or products by any **Insured**, any subsidiary or any entity which wholly or partly owns, operates, or manages the **Insured** or any subsidiary of such entity, or by any person or entity under license from the **Insured**, except this Exclusion does not apply to:
 - a. software created or modified specifically for a client in connection with **Professional Services** performed by the **Insured** for that client;
 - b. the sale, supply or distribution of any goods or products by an **Insured** in their capacity as an interior designer.
- B. The **Insurer** is not obligated to pay **Damages** or **Claim Expenses** or defend **Claims** made by or on behalf of:
1. any **Insured**;

2. any entity which is a parent, affiliate, subsidiary, or co-venturer of an **Insured** or any other entity over which an **Insured**, by reason of ownership interest or otherwise, asserts influence or control; or
3. any entity directly or indirectly controlled, operated or managed by an entity described in Section **IV.B.2.** above.

V. DEFENSE AND SETTLEMENT OF CLAIMS

The **Insurer** has the right and duty to defend a covered **Claim** against an **Insured**, regardless whether the allegations of the **Claim** are meritless, false or fraudulent. The **Insurer** has the right to select defense counsel to defend the **Insured**.

An **Insured** may not, except at its own non-reimbursable cost, settle any **Claim** or incur any costs or expenses in connection with any **Claim** without the prior written consent of the **Insurer**.

The **Insurer** has the right to settle all **Claims** subject to the consent of the **Named Insured**. However, if the **Named Insured** refuses to consent to any settlement recommended by the **Insurer**, then the liability of the **Insurer** for the **Claim** will be limited to the amount equal to the amount for which the **Claim** could have been settled plus **Claim Expenses** incurred up to the date of the refusal of the **Named Insured** to consent to the settlement minus any remaining Retention payable by the **Insured**.

The failure of the **Named Insured** to express consent to a settlement recommended by the **Insurer** will be deemed refusal to consent to the settlement.

VI. WHERE AND WHEN POLICY APPLIES

A. TERRITORY

This policy applies to **Wrongful Acts** committed anywhere in the world. If **Damages** or **Claim Expenses** are paid in a currency other than United States of America dollars, then the payment under this Policy will be considered to have been made in United States of America dollars at the conversion rate that was used for the payment.

B. WHEN

1. Claims First Made

This Policy applies to **Claims** first made during the **Policy Period**. The **Insurer** will consider a **Claim** to be first made against an **Insured** when a written **Claim** is first received by an **Insured** during the **Policy Period** or any **Extended Reporting Period**. All terms and conditions in effect on the date the **Claim** is made will apply to the **Claim**.

2. Wrongful Acts

This Policy applies to **Claims** arising from **Wrongful Acts** that occur after the **Retroactive Date** and before the Expiration Date of the Policy. Such **Claims** will be covered, subject to all terms and conditions of this Policy, unless an **Insured** had, prior to the Effective Date of the first Architects and Engineers Professional Liability Policy issued by the **Insurer** to an **Insured**, actual or constructive knowledge of the circumstance or incident(s) which led to the **Claim** and reason to believe it would result in a **Claim**.

3. Reported Wrongful Acts

The **Insurer** will cover a written **Claim** first made against an **Insured** after the end of the **Policy Period**, but only if all of the following conditions are met:

- a. the **Wrongful Act** is committed between the **Retroactive Date** and the end of the **Policy Period**;
- b. the **Insurer** receives written notice from an **Insured** during the **Policy Period** of the **Wrongful Act**. The notice must include all of the following information:
 - (1) the names of all persons and/or organizations involved in the **Wrongful Act**;
 - (2) the specific person or organization likely to make the **Claim**;
 - (3) a description of the time, place and nature of the **Wrongful Act**; and
 - (4) a description of the potential **Damages**;
- c. no **Insured** had actual or constructive knowledge, prior to the Effective Date of the first Architects and Engineers Professional Liability Policy issued by the **Insurer** to an **Insured**, of a circumstance or incident that could reasonably have been expected to lead to the **Claim**;
- d. there is no other valid and collectible insurance for the **Claim**; and
- e. a **Claim** first made after the end of the **Policy Period** and meeting all of the above conditions will be deemed to have been made on the last day of the **Policy Period**. All terms and conditions in effect on that day will apply to the **Claim**.

4. **Extended Reporting Period**

- a. In the event of cancellation or non-renewal of this Policy by the **Insurer**, for reasons other than non-payment of Premium and/or Retention or non-compliance with the terms and conditions of this Policy, the **Named Insured** will have the right to purchase an **Extended Reporting Period**.

The right to purchase the **Extended Reporting Period** will terminate unless written notice of the intention of the **Named Insured** to purchase it, together with payment of the additional Premium due, is received by the **Insurer** within thirty (30) days after the effective date of the termination or cancellation.

The additional Premium for the **Extended Reporting Period** will be calculated using the percentage shown in Item 4. and the Premium shown in Item 7. of the Declarations. The additional Premium for the **Extended Reporting Period** will be fully earned. Once purchased, the **Extended Reporting Period** may not be cancelled.

- b. A **Claim** made during the **Extended Reporting Period** will be deemed to have been made on the last day of the **Policy Period**. All terms and conditions in effect on that day will apply to the **Claim**.
- c. The **Extended Reporting Period** does not extend the **Policy Period** or change the scope of coverage provided nor does it provide an additional or renewed Aggregate Limit of Liability. It applies only to **Claims** made against an **Insured** during the **Extended Reporting Period** for **Wrongful Acts** that occur after the **Retroactive Date** and before the Expiration Date of the Policy.
- d. In the event the **Named Insured** elects to cancel or non-renew this Policy, the **Insurer** will offer an **Extended Reporting Period** at its discretion.

5. **Multiple Claims**

All **Claims** arising from the same **Wrongful Act** or **Related Wrongful Acts** will be considered to have been made on the earlier of the following times:

- a. the date the first of those **Claims** is made against an **Insured**; or
- b. the date the **Insurer** first receives written notice from an **Insured** of the **Wrongful Act**. Such notice must include information as requested in Section VI.B.3.b) of this Policy.

The provisions of this Policy in effect on that date will apply.

6. **Related Wrongful Acts**

All **Wrongful Acts** and **Related Wrongful Acts** that take place between the **Retroactive Date** and the end of the **Policy Period** of the last Architects and Engineers Professional Liability Policy issued by the **Insurer** to an **Insured**, and are logically or causally connected by common facts, circumstances, transactions, events and/or decisions will be treated as one **Wrongful Act** and will be deemed to have occurred on the date the first of the **Wrongful Acts** occurred during coverage of Architects and Engineers Professional Liability Policy issued by the **Insurer** to an **Insured**.

VII. LIMIT AND RETENTION

A. **LIMIT OF LIABILITY**

1. Each **Wrongful Act** Limit of Liability

The Each **Wrongful Act** Limit of Liability specified in Item 5.a. of the Declarations is the most the **Insurer** will pay for **Damages** and **Claim Expenses** combined for the total of all **Claims** made during the **Policy Period** and any **Extended Reporting Period** arising from each **Wrongful Act** or **Related Wrongful Act**, no matter how many:

- a. **Insured** this Policy covers;
- b. **Claims** that are made; or
- c. persons or organizations that make **Claims**.

2. Aggregate Limit of Liability

The Aggregate Limit of Liability specified in Item 5.b. of the Declarations is the most the **Insurer** will pay for **Damages** and **Claim Expenses** combined for the total of all **Claims** made during the **Policy Period** and any **Extended Reporting Period**, no matter how many:

- a. **Insured** this Policy covers;
- b. **Claims** that are made;
- c. persons or organizations that make **Claims**; or
- d. **Wrongful Acts** or **Related Wrongful Acts** that are alleged or committed.

Each payment the **Insurer** makes for **Damages** or **Claim Expenses** reduces the Each **Wrongful Act** Limit of Liability and the Aggregate Limit of Liability.

The **Insurer** will not be obligated to pay or reimburse any **Claim Expenses** or **Damages** or defend any **Claim** after the applicable Limit of Liability is exhausted.

B. RETENTION

The Retention amount is the amount specified in Item 6. of the Declarations for each **Wrongful Act**. The obligation of the **Insurer** to pay applies only to **Damages** and **Claim Expenses** in excess of the Retention. The application of the Retention will not erode the Each **Wrongful Act** Limit of Liability or the Aggregate Limit of Liability.

If the total of **Claim Expenses** and **Damages** for any **Claim** is within the Retention, the **Insurer** will have no duty to pay **Claim Expenses** or **Damages** for the **Claim**.

If the **Insurer** has paid part or all of any Retention, the **Insured** will be obligated to reimburse such amounts to the **Insurer** upon demand.

VIII. CONDITIONS

A. NAMED INSURED AUTHORIZATION

The **Named Insured** is responsible for payment of all Premiums and Retentions. The **Named Insured** will have exclusive authority to act on behalf of all other **Insured** with respect to providing and receiving notices of cancellation or nonrenewal, receiving any return Premium, and purchasing an **Extended Reporting Period**. In the event of a disagreement between any **Insured**, the **Named Insured** will have exclusive authority to act on behalf of all other **Insured** with respect to negotiation of settlements and the decision to appeal or not to appeal any judgment.

B. WHAT TO DO IF AN INSURED HAS A CLAIM

If a **Principal Insured** becomes aware there is a **Claim**, or a circumstance or incident likely to result in a **Claim**, the **Insured** must, as soon as practicable, but no later than sixty (60) days after the expiration of this Policy:

1. notify the **Insurer** in writing; this notice must:
 - a. identify the **Insured** and the claimant, and provide reasonably obtainable information concerning the time, place and other details of the **Wrongful Act** and **Claim** or potential **Claim**; and
 - b. be sent to:

c/o Ironshore Insurance Services, LLC
Attention: President of Claims
One State Street Plaza, 7th floor
New York, New York 10004
2. send the **Insurer** copies of all demands, notices, settlement offers, summonses or legal papers received in connection with the **Claim** or potential **Claim**;
3. upon the request of the **Insurer**, authorize the **Insurer** to obtain records and other information;
4. cooperate with and assist the **Insurer** in the investigation, settlement and defense of the **Claim**; and
5. cooperate with and assist the **Insurer** in enforcing any rights of contribution or indemnity against another party who may be liable to an **Insured**.

C. LEGAL ACTION AGAINST THE INSURER

1. No person or organization has a right under this Policy to join the **Insurer** as a party or otherwise bring the **Insurer** into a suit against an **Insured**.
2. No action may be brought against the **Insurer** unless the **Insured** has fully complied with all terms and conditions of this Policy.

D. BANKRUPTCY

The bankruptcy or insolvency of an **Insured** or of the estate of an **Insured** will not relieve the **Insurer** of its obligations under this Policy nor deprive the **Insurer** of its rights or defenses under this Policy.

E. SUBROGATION

The **Insured** and the **Insurer** may have rights to recover all or part of any payment an **Insured** or the **Insurer** makes under this Policy. If so, those rights are transferred to the **Insurer**.

The **Insured** must do nothing to impair such rights. The **Insured** will do everything necessary to secure such rights and help the **Insurer** enforce them, including the execution of documents necessary to enable the **Insurer** to effectively bring suit. Any recoveries will be applied as follows:

1. first, to the **Insurer** up to the amount of its payment for **Damages** and **Claim Expenses**;
2. then, to the **Insured** as recovery of Retention amounts paid as **Damages** and **Claim Expenses**. The **Insurer** waives any right of recovery it may have for payments the **Insurer** or **Insured** makes because of **Claims** resulting from **Wrongful Acts** of the **Insured** that occur in performing **Professional Services** under a signed, written contract. The written contract must require the **Insured** to obtain this waiver and such request for a waiver must be made prior to the date of the **Wrongful Act**.

F. DISPUTE RESOLUTION

In the event any dispute arises in connection with this **Policy** that cannot be resolved, the **Insurer** and the **Insured** shall participate in a non-binding mediation in which the **Insurer** and the **Insured** shall attempt in good faith to resolve such dispute. Either the **Insured** or the **Insurer** shall have the right to commence a judicial proceeding or, if the parties agree, a binding arbitration, to resolve such dispute. However, no judicial proceeding or arbitration shall be commenced until termination of the mediation and until at least 90 days has passed from the termination of the mediation. Each party will bear its own legal fees and expenses. The costs and expenses of a mediation, or any arbitration, shall be split equally by the parties.

G. CHANGE IN OPERATIONS

This Policy applies only to **Professional Services** as specified in Section II. **DEFINITIONS P**. The **Named Insured** agrees to notify the **Insurer** of any material changes to any operations and activities of the **Insured**. If these changes in operations or activities result in a substantial change to the exposure of an **Insured**, the **Insurer** has the right to modify the coverage provided or make adjustments to the Premium or rates charged for any coverage provided.

H. TRANSFER OF RIGHTS AND DUTIES UNDER THIS POLICY

Any rights and duties of the **Insured** under this Policy may not be transferred without the prior written consent of the **Insurer**.

I. NO WAIVER OR CHANGE OF TERMS

Notice or knowledge possessed by any person will not effect a waiver or a change in any part of this Policy or estop the **Insurer** from asserting any rights under the terms of the Policy; nor will the terms of this Policy be waived or changed except by written endorsement issued by the **Insurer**.

J. CANCELLATION; NO OBLIGATION TO RENEW

1. The **Named Insured** may cancel this Policy by mailing or delivering to the **Insurer** advance written notice of cancellation. If the **Named Insured** cancels this Policy, the earned Premium will be calculated using the customary short rate table and procedure.
2. The **Insurer** may cancel this Policy by mailing or delivering to the **Named Insured** written notice of cancellation at least:
 - a. ten (10) days before the effective date of cancellation for nonpayment of Premium; or
 - b. thirty (30) days before the effective date of cancellation for any other reason or as otherwise specified by state law.
3. The **Insurer** will mail or deliver its notice to the last known mailing address of the **Named Insured**. Notice of cancellation will state the effective date of the cancellation. This Policy will expire on that date. If this Policy is cancelled, the **Insurer** will send the **Named Insured** any Premium refund due. The payment or tender by the **Insurer** of unearned Premium is not a condition of cancellation. If notice is mailed, proof of mailing will be sufficient proof of notice.
4. The **Insurer** will not be obligated or required to renew this Policy. Any offer of renewal terms involving a change of Retention, Premium, Limit of Liability, or other terms and conditions will not constitute, nor be construed as, a refusal by the **Insurer** to renew this Policy. The **Insurer** may elect to non-renew this Policy by mailing to the **Named Insured** at least thirty (30) days advanced written notice or notice as otherwise specified by state law.

K. OTHER INSURANCE

The insurance afforded by this Policy is in excess over any other valid and collectible insurance available to the **Insured**, except insurance specifically arranged by the **Named Insured** to apply in excess of this insurance.

L. WARRANTIES AND COVENANTS

The **Insured** warrants and agrees, the warranties are a condition for any obligations of the **Insurer** hereunder:

1. that statements made in the **Application** and in its attachments and any materials submitted therewith are true and are the basis of the Policy and are to be considered as incorporated into and constituting a part of this Policy; and
2. that the statements made in the **Application** and in its attachments and any materials submitted therewith are representations the **Named Insured** made on behalf of the **Insured**; that they shall be deemed material to the acceptance of the risk assumed by the **Insurer** under the Policy and that this Policy is issued in reliance upon the truth of such representations; and
3. that in the event the **Application**, including its attachments and any materials submitted therewith, contains misrepresentations which materially affect the acceptance of the risk assumed by the **Insurer** under this Policy, this Policy shall be void and of no effect whatsoever.

IN WITNESS WHEREOF, the **Insurer** has caused this Policy to be executed and attested, but this Policy will not be valid unless countersigned by a duly authorized representative of the **Insurer**, to the extent required by applicable law.

Secretary

President

SPECIMEN